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initiatives The Complete Project Management Office Handbook Gerard M. Hill, 2013-09-05 This updated and completely revised edition of a bestseller extends the concepts and considerations of modern project management into the realm of project management oversight control and support Illustrating the implications of project management in today s organizations The Complete Project Management Office Handbook Third Edition explains how to use the project management office PMO as a business integrator to influence project outcomes in a manner that serves both project and business management interests Helping you determine if a PMO is right for your organization this edition presents a five stage PMO competency continuum to help you understand how to develop PMOs at different competency levels and associated functionalities It also identifies five progressive PMO development levels to help you identify which level is best for your organization Updates to this edition include A refinement of the 20 PMO functions that guide PMO setup and operations A new section that provides an effective evaluation of PMO maturity indicators based on the prescribed 20 PMO functions presented in the handbook A new section on Establishing a Project Management Office that details a comprehensive process for determining the needs purpose and functionality for a new PMO Best practices that have cross industry value and applicability The book includes checklists detailed process steps and descriptive guidance for developing PMO functional capability The up to date PMO model defined will not only help you better understand business practices in project management but will also help you to adapt and integrate those practices into the project management environment in your organization For anyone associated with start up and smaller PMOs the book explains what can be done to create less rigorous PMO functional capabilities It also includes helpful insights for those who need to specify and demonstrate quick wins and early PMO based accomplishments in their organization CBAP / CCBA Certified Business Analysis Study Guide Susan Weese, Terri Wagner, 2016-12-20 The bestselling CBAP CCBA study guide updated for exam v3 0 The CBAP CCBA Certified Business Analysis Study Guide Second Edition offers 100% coverage of all exam objectives for the Certified Business Analysis Professional CBAP and Certification of Competency in Business Analysis CCBA exams offered by the International Institute of Business Analysis IIBA Detailed coverage encompasses all six knowledge areas defined by the Guide to Business Analysis Body of Knowledge BABOK Planning and Monitoring Elicitation Requirements Management and Communication Enterprise Analysis Requirements Analysis and Solution Assessment and Validation including expert guidance toward all underlying competencies Real world scenarios help you align your existing experience with the BABOK and topic summaries tips and tricks practice questions and objective mapping give you a solid framework for success on the exam You also gain access to the Sybex interactive learning environment featuring review questions electronic flashcards and four practice exams to help you gauge your understanding and be fully prepared exam day As more and more organizations seek to streamline production models the demand for qualified Business Analysts is growing This guide provides a personalized study program to help you take your place among those certified in essential business analysis skills

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