

Project Charter Template

Introduction

This document provides outlines, for a scalable charter tool and associated charter development methods that can be used by Implementing Agencies (IA) to initiate and authorize a capital project. These tools were prepared by the CPMWG Scalable Project Management Tools Subcommittee as one of the deliverables. The tools may be adjusted to meet IA needs provided the IA keeps the elements of the tools.

PMBOK 2013 provides this definition for a Project Charter: "The project charter is issued by the project initiator, or sponsor that formally authorizes the existence of a project, and provides the project manager with the authority to apply organizational resources to project activities."

The Charter Template is the tool for authorizing all Checklists A, B, and C projects. This tool is scalable for all Checklist A, B, and C project categories as defined in the CPMWG2 Scalable Tools Work Product. The level of detail in the charter should be scaled as appropriate for the size and complexity of the project, but each topic in the Charter Template should be considered for all Checklist projects.

For small projects, under the Checklist threshold (less than \$100k), individual IA's should develop a small project initiation process. The Charter Template tool can also be used as a resource for IA's to develop their small project initiation process. Some IA's have also chosen to use a project initiation form to initiate the preparation of the project charter for larger projects.

The project charter tool requires inputs from a variety of project planning and management processes to produce the charter. Examples of these processes include scoping, cost estimating, scheduling and risk evaluation. The recommendations in this document assume that project managers have experience in these processes. The project management processes with particular application in meeting King County's project chartering requirements are described within the template tool.

Purpose

To provide IA management, project managers, and other staff who manage King County capital improvement projects (CIP) with a scalable tool for preparing and approving Project Charters.

Objectives

These are the objectives of the charter tool:

1. Describe the use of the Project Charter tool.
2. Present an overview of selected charter development processes that have specific application to King County charter requirements.
3. Familiarize IA staff with terminology associated with project charters.
4. Provide a list of resources to aid in preparing a project charter.

1 – Project Charter Template

The Project Charter Template includes key items to include in a charter document, ranging from project identification, scoping, cost and schedule projections, to approvals. The template presents a list of the recommended elements to be included. The project manager should address each individual topic in the

Charter Document Example

Shasha Hu



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International Democracy Documents Frithjof Ehm, Christian Walter, 2015-07-14 Since the end of the Cold War a plentitude of books and articles have been published on the subject of democracy and international law During this same period numerous international treaties declarations resolutions and policy papers have been adopted International Democracy Documents brings together the most important universal documents as well as those from Africa the Americas the Arab Region Asia and Europe The Editors provide a comprehensive General Introduction to the collection and contextually introduce each chapter The volume fills a gap in the literature and contributes to the advancement of the study of human rights democracy and the rule of law n en pas douter ce copieux inventaire constituera un outil fort utile et en tout cas un excellent point de d part pour celui ou celle qui s int resse la notion de d mocratie en droit international Puisse cet ouvrage contribuer comme c est le v u de ses auteurs p 35 faciliter la recherche le d veloppement et le renforcement des standards et valeurs d mocratiques au plan international Laurent Weyers Revue Belge de droit international No 2014 2 It is no exaggeration to recommend that every library in the Third World s law schools should have this volume on their shelves Pranoto Iskandar in Indonesian Journal of International Comparative Law IJICL Volume III Issue 4 October 2016 p 799 806

Shipbroking and Chartering Practice Evi Plomaritou, Anthony Papadopoulos, 2017-12-12 Now in its eighth edition this classic text is a first point of reference for anyone looking to obtain an understanding of chartering and shipbroking practice It provides hands on commercially focused explanations of chartering business and invaluable advice on how the shipping market operates across a broad range of topics The authors also deal expertly with the legal financial operational and managerial aspects of chartering offering numerous case studies which clearly link theory to practice This new edition has been fully revised and updated to reflect the current trends in chartering practice legal developments and standard forms of charterparties New to this edition Enriched with practical examples covering crucial aspects of chartering and shipbroking business such as voyage estimations freight conversions and tanker calculations New material on day to day laytime principles including Laytime Definitions for Charterparties 2013 associated commentary and relevant examples Shipping Marketing as a modern tool of improving chartering and shipbroking business Expanded coverage of the economic background of chartering including markets vessels cargoes trades and fixtures Freight rates for all vessel types from 1980 to 2015 Updated review of well known standard charterparty documents including NYPE 2015 together with clauses and wordings commonly applying to various charter types Analytical glossary containing typical terms and abbreviations used in chartering negotiations This book is an essential guide for practitioners in private practice and in house for shipowners and cargo houses as well as those studying shipbroking and chartering The Practice of Quality Management Phillip J. Lederer, Uday S. Karmarkar, 2013-06-29 The Practice of Quality Management presents the results of eleven ground breaking research projects in quality management It is the first collection of research papers by academics in this area The projects

are empirical studies on total quality management that suggest new ways to think about quality The objective of the research found in this book is to develop theory and to assist practice Thus this volume is of interest to both academic researchers and practising managers The chapters fall into four categories Performance Understanding TQM Organizations and Using TQM All of the chapters show that there are many different applications and research issues associated with quality The chapters on Understanding TQM suggest that it is possible to develop and test theories of quality The chapters on Performance demonstrate that studies of the operational and financial effect of quality can yield positive results Many thinkers on quality consider that organizational impacts of quality are the most important drivers of the quality process The chapters on Organizations present evidence on how quality programs affect human resource management and organizational structure Finally the chapters on Using TQM present several studies of applications of quality management

The Certified Six Sigma Black Belt Handbook T.M. Kubiak, Donald W. Benbow, 2016-12-16 The best Six Sigma black belt handbook has been fully revised updated and expanded This third edition has been updated to reflect the most recent ASQ a href <https://asq.org/cert-six-sigma-black-belt> Six Sigma Black Belt Body of Knowledge BOK released in 2015 Among the many additions are more exercises particularly to address the more difficult concepts new tables and figures to clarify concepts new content between the DMAIC parts of the book that is Parts IV VII to help smooth the transition between phases and to better relate the underlying concepts of the DMAIC methodology and more content that ensures that the black belt is fully trained in concepts taught to the green belt The primary audience for this work is the individual who plans to prepare to sit for the Six Sigma black belt certification examination A secondary audience for the handbook is the quality and Six Sigma professional who would like a relevant Six Sigma reference book The accompanying CD contains 180 supplementary problems covering each chapter and a 150 question simulated exam that has problems distributed among chapters per the scheme published in the BOK New to this edition the problems are now fully worked so that readers can more readily follow the problem solving process

U.S. Regulation of Hedge Funds Douglas L. Hammer, 2005 This authoritative resource surveys federal securities laws and rules applicable to the organization capitalization and operations of private U S domestic investment partnerships that invest and trade mainly in the public securities markets Includes a detailed index

Building a Sustainable Lean Culture Tina Agustiad, Elizabeth A. Cudney, 2022-06-07 This book is an implementation guide for creating a Lean Culture from the ground up while gaining buy in from key stakeholders and being able to sustain the results Everyone talks about implementing a Lean Culture but only provides Lean Tools for the implementation This book discusses implementing the entire system from three main aspects It will cover the people structural and cultural the operation system and the tools Also included is a full set of case studies to show real life implementations as well This text Discusses Leader Standard work for all employees Covers the escalation process for tiers and daily accountability Shows how to deal with a change of SOP s and standardization within an organization Presents exercises for Lean Tools Implementation Offers real life case studies of

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groundbreaking techniques to achieve excellence in project leadership that can result in six sigma type results or failure free projects It unveils novel solutions and breakthrough concepts including project culture analysis the five powers of project leadership the power of visualization™ the science of simplicity™ dynamic risk leadership and dynamic project failures analysis to help you chart the most efficient path to the pinnacle of project leadership Winner of a 2013 Axiom Business Book Award The author provides the cutting edge methods based on decades of personal practical experience valuable lessons learned and authoritative insights gained from leading over 300 projects to successful conclusions Complete with powerful tools for organizational and self assessment on the accompanying CD this book will not only transform your approach to project management but will also provide you with the tools to develop effective leaders and consistently achieve exceptional business results Some Praise for the Book a highly pragmatic guide to project management lays out the way of thinking that underpins success a book that everyone could benefit from Mikel J Harry Ph D co creator of Six Sigma provides the most significant contribution for leaders to mitigate project risks assure sustainable growth and guarantee survival Carlos Alberto Briganti general manager of Eaton Europe and Japan 2001 2003 vice president of Eaton South America 2004 2007 one of the BEST books I have ever read on project leadership John Salazar CIO Department of Work Force Solutions former CIO of Department of Taxation program director Lockheed Martin project engineer Space Shuttle and Support Equipment Design

CompTIA Project+ Cert Guide Robin Abernathy,2017-08-07 This is the eBook version of the print title Note that the eBook might not provide access to the practice test software that accompanies the print book Learn prepare and practice for CompTIA Project PK0 004 exam success with this CompTIA approved Cert Guide from Pearson IT Certification a leader in IT certification learning and a CompTIA Authorized Platinum Partner Master CompTIA Project PK0 004 exam topics Assess your knowledge with chapter ending quizzes Review key concepts with exam preparation tasks Gain even deeper understanding with more than 130 true to life project management examples CompTIA Project Cert Guide is a best of breed exam study

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Documentary Culture and the Making of Medieval English Literature Emily Steiner,2003-05-29 Emily Steiner describes the rich intersections between legal documents and English literature in the fourteenth and fifteenth centuries She argues that documentary culture including charters testaments patents and seals enabled writers to think in new ways about the conditions of textual production in late medieval England

Project Scope Management Jamal Moustafaev,2014-12-03 Incomplete or missed requirements omissions ambiguous product features lack of user involvement unrealistic customer expectations and the proverbial scope creep can result in cost overruns missed deadlines poor product quality and can very well ruin a project This book explains how to elicit document and manage requirements to control project scope creep It also describes how to manage project stakeholders to minimize the risk of an ever growing list of user requirements The book examines five different projects and traces their development from a project scope management perspective

The Practical Guide to Project Management Documentation John Rakos,Karen Dhanraj,Scott Kennedy,Laverne Fleck,Steve Jackson,James Harris,2015-03-17 Project Management The one stop resource for project management documentation and templates for all projects The success of any project is crucially dependent on the documents produced for it The Practical Guide to Project Management Documentation provides a complete and reliable source of explanations and examples for every possible project related document from the proposal business case and project plan to the status report and final post project review The Practical Guide to Project Management

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Scott Sheeran, Sir Nigel Rodley, 2014-08-07 The Routledge Handbook of International Human Rights Law provides the definitive global survey of the discipline of international human rights law Each chapter is written by a leading expert and provides a contemporary overview of a significant area within the field As well as covering topics integral to the theory and practice of international human rights law the volume offers a broader perspective through examinations of the ways in which human rights law interacts with other legal regimes and other international institutions and by addressing the current and future challenges facing human rights Providing up to date and authoritative articles covering key aspects of international human rights law this book work is an essential work of reference for scholars practitioners and students alike Chapter 35 of this book is freely available as a downloadable Open Access PDF under a Creative Commons Attribution Non Commercial No Derivatives 3.0 license https://www.routledgehandbooks.com/doi/10.4324/9780203481417_ch35

Cultural Tourism Hilary du Cros, Bob McKercher, 2014-12-05 Cultural Tourism remains the only book to bridge the gap between cultural tourism and cultural and heritage management The first edition illustrated how heritage and tourism goals can be integrated in a management and marketing framework to produce sustainable cultural tourism The current edition takes this further to base the discussion of cultural tourism in the theory and practice of cultural and heritage management CM and CHM under the understanding that for tourism to thrive a balanced approach to the resource base it uses must be maintained An umbrella approach to cultural tourism represents a unique feature of the book proposing solutions to achieve an optimal outcome for

all sectors Reflecting the many important developments in the field this new edition has been completely revised and updated in the following ways New sections on tangible and intangible cultural heritage and world heritage sites Expanded material on cultural tourism product development the cultural tourism market and consumer behaviour planning and delivery of exceptional experiences New case studies throughout drawn from cultural attractions in developing countries such as Southeast Asia China South Africa and the Pacific as well as from the developed world particularly the United States Britain Japan Singapore Australia and Canada Written by experts in both tourism and cultural heritage management this book will enable professionals and students to gain a better understanding of their own and each other's roles in achieving sustainable cultural tourism It provides a blueprint for producing top quality long term cultural tourism products

Executive's Guide to IT Governance Robert R. Moeller, 2013-01-29 Create strong IT governance processes In the current business climate where a tremendous amount of importance is being given to governance risk and compliance GRC the concept of IT governance is becoming an increasingly strong component Executive's Guide to IT Governance explains IT governance why it is important to general financial and IT managers along with tips for creating a strong governance risk and compliance IT systems process Written by Robert Moeller an authority in auditing and IT governance Practical no nonsense framework for identifying planning delivering and supporting IT services to your business Helps you identify current strengths and weaknesses of your enterprise IT governance processes Explores how to introduce effective IT governance principles with other enterprise GRC initiatives Other titles by Robert Moeller IT Audit Control and Security and Brink's Modern Internal Auditing A Common Body of Knowledge There is strong pressure on corporations to have a good understanding of their IT systems and the controls that need to be in place to avoid such things as fraud and security violations Executive's Guide to IT Governance gives you the tools you need to improve systems processes through IT service management COBIT and ITIL

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