

HOSP 2465 - Event Management

Topic -3: Developing the Event Site (Student Handout)

SITE SPECIFICATION

Similar to _____

Establishing Event Specifications:

Establish **site specifications** and selection criteria.

Identify and evaluate potential sites.

Develop **site plans** for efficient and effective operations.

Ensure compliance with **local licensing** bodies.

Determine accessibility for those with **disabilities**.

Selection Criteria:

Similar to purchasing a product.

Establishing event specifications - **(A needs assessment)**.

Availability, location, facility type, rates, immediate location type, the event elements, style of presentation.

Developing a selection criteria

Creating and sourcing using **RFP (Request for proposal)**

Responsiveness of the vendor - **(A selling point to the client)**.

Site specifications:

Use two unique drawings for each

Vancouver Convention Centre:

Boasts one of the world's largest living roofs with 400,000 plants.

Offers panoramic views of city skyline and Burrard Inlet.

Pacific Coliseum:

Scenic saddle-shaped roof, former home of NHL's Vancouver Canucks.

Hosted events during 2010 Winter Olympics.

Avril Centre:

Modern facility integrating heritage elements with contemporary design.

Features a striking glass atrium flooding interior with light.

Bogers Arena:

Interchangeable seating system for quick configuration changes between events.

Insulative "Green Roof" project promoting sustainability and biodiversity.

RFP and Vendor Choice:

Designs of Venues:

Chima Exam Guide

Xiaolong Qi



Chima Exam Guide:

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