

Patient Account Representative

PROFESSIONAL SUMMARY

Organized Patient Service Representative with 12 years of experience in healthcare. Adept at patient advocacy and education with commitment to efficiency. Skilled at coordinating busy offices and maintaining professionalism in stressful situations. Hardworking Patient Account Representative dedicated to customer service and patient care. Outgoing and flexible team player. Motivated Patient Account Representative offering 12 years of healthcare and customer service experience. Highly effective time management, conflict resolution and communication skills. Detail-oriented Patient Account Representative with extensive knowledge of billing systems, medical terminology and insurance practices.

WORK HISTORY

Healthpartners . Andover, MN

Patient Account Representative | 11/2019 - Current

- Reviewed and corrected claim errors to facilitate smooth processing.
- Electronically submitted bills according to compliance guidelines.
- Monitored flags and resolved urgent items with accuracy and efficiency.
- Worked with outside entities to resolve issues with billing, claims and payments.
- Posted payments and processed refunds.
- Reconciled statements with patient records.
- Responded to patient, family and external payer inquiries.

The Kemtuh Group . Shelton, CT

Call Center Customer Service Representative | 09/2019 - 11/2019

- Adhered to company policies and scripts to consistently achieve

SKILLS

- Medical billing
- Chart pulling
- Interpreting physician orders
- Document filing
- Insurance verifying
- Patient greeting
- Insurance Knowledge
- File Coordination
- Patient Contact
- Excellent Judgment
- HIPAA Understanding
- Coding
- Payment processing
- Collections experience
- Verbal and written communication
- Time management
- Insurance billing
- Medical terminology
- Microsoft-savvy
- Medical insurance
- Appointment Scheduling
- Directing callers
- Payment collection

EDUCATION

Alma High School

Alma, AR

05/2005

High School Diploma

Certified Patient Account Representative Study Guide 2015

**American Society of Association
Executives (ASAE)**



Certified Patient Account Representative Study Guide 2015:

Wiley CPAexcel Exam Review 2015 Study Guide July O. Ray Whittington, 2015-06-22 The Auditing and Attestation Volume of the Wiley CPA Examination Study Guides arms readers with detailed outlines and study guidelines plus skill building problems and solutions that help the CPA candidates identify focus on and master the specific topics that need the most work Many of the practice questions are taken from previous exams and care was taken to ensure that they cover all the information candidates need to master in order to pass the new computerized Uniform CPA Examination *Wiley CPAexcel Exam Review 2015 Study Guide (January)* O. Ray Whittington, 2015-01-29 I wanted to say I bought just the four books by Wiley for each CPA section and took all 4 parts of the exam in May 2009 I studied for about half a year and I PASSED ALL 4 PARTS ON THE FIRST TRY 95% REG 88% FAR 82% AUD 81% BEC I am very excited and happy that these books alone helped me pass Gabriela Adriana Mandiuc Boerne Texas All the information you need to master the computerized CPA exam The most effective system available to prepare for the CPA exam proven for nearly forty years Timely up to the minute coverage for the computerized exam Contains all current AICPA content requirements in Auditing and Attestation Unique modular format helps you zero in on areas that need work organize your study program and concentrate your efforts Comprehensive questions over 3 800 multiple choice questions and their solutions in the four volumes Covers the new simulation style problems Includes over 280 simulations Complete sample exam in Auditing and Attestation Guidelines pointers and tips show you how to build knowledge in a logical and reinforcing way Wiley CPAexcel Exam Review Study Guide 2015 arms test takers with detailed outlines study guidelines and skill building problems to help candidates identify focus on and master the specific topics that need the most work CAE Study Guide 2015 American Society of Association Executives (ASAE), 2015-01-06 The ASAE CAE preparation guide featuring 100 exam questions This is the ASAE test prep resource for the CAE exam which leads to certification as an association executive The ASAE CAE Study Guide 2015 Preparation Reference for the Certified Association Executive Exam Practice Test Bank is the only book with a practice exam based on actual questions released from the official CAE item bank This edition reflects newly updated and revised job analysis study findings from the American Society of Association Executives ASAE In this book you ll find everything you need to feel confident on test day including high level summaries of all the content covered in the CAE content outline s nine domains In addition to easy to digest content sections CAE Study Guide 2015 is full of indispensable resources for anyone preparing for CAE certification The online practice exam includes 100 questions released from the official CAE exam database and testing tips will orient you toward the most successful strategies Comprehensive content summaries of all nine domains tested on the CAE exam Online practice exam consisting of 100 questions drawn from the CAE test item database plus answer key Preparation resources including recommended reading key definitions self assessment CAE study questions and more Exam day readiness tips and suggestions for creating a study plan focusing on difficult areas

and reducing test anxiety Beginning with the May 2015 CAE exam the CAE Commission will implement its revised CAE test based on the updated content structure CAE Study Guide 2015 is a terrifically useful resource for anyone seeking CAE certification

A Case Manager's Study Guide Nancy E. Skinner, Stefany H. Almaden, 2018-03-20 A Case Manager's Study Guide Preparing for Certification Fifth Edition is an essential study guide for case managers preparing to take the Certified Case Manager CCM exam offered by the Commission for Case Manager Certification CCMC Based on the five knowledge domains and eight essential activities from the CCMC it contains hundreds of questions and answers with comprehensive rationales Completely updated and revised the Fifth Edition reflects the latest CCM exam blueprint [Wiley CPAexcel Exam Review 2016 Study Guide January](#) Ray Whittington, 2015-12-07 The Wiley CPAexcel Study Guides have helped over a half million candidates pass the CPA Exam This volume contains all current AICPA content requirements in Auditing and Attestation AUD The comprehensive four volume paperback set AUD BEC FAR REG reviews all four parts of the CPA Exam With 3 800 multiple choice questions The CPA study guides provide the detailed information candidates need to master or reinforce tough topic areas The content is separated into 48 modules Unique modular format helps candidates zero in on areas that need work organize their study program and concentrate their efforts Comprehensive questions over 3 800 multiple choice questions and their solutions in the complete set AUD BEC FAR REG Guidelines pointers and tips show how to build knowledge in a logical and reinforcing way Arms test takers with detailed text explanations and skill building problems to help candidates identify focus on and master the specific topics that may need additional reinforcement Available in print format

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Clinical Informatics Study Guide John T. Finnell, Brian E. Dixon, 2022-04-22 This completely updated study guide textbook is written to support the formal training required to become certified in clinical informatics The content has been extensively overhauled to introduce and define key concepts using examples drawn from real world experiences in order to impress upon the reader the core content from the field of clinical informatics The book groups chapters based on the major foci of the core content health care delivery and policy clinical decision making information science and systems data management and analytics leadership and managing teams and professionalism The chapters do not need to be read or

taught in order although the suggested order is consistent with how the editors have structured their curricula over the years Clinical Informatics Study Guide Text and Review serves as a reference for those seeking to study for a certifying examination independently or periodically reference while in practice This includes physicians studying for board examination in clinical informatics as well as the American Medical Informatics Association AMIA health informatics certification This new edition further refines its place as a roadmap for faculty who wish to go deeper in courses designed for physician fellows or graduate students in a variety of clinically oriented informatics disciplines such as nursing dentistry pharmacy radiology health administration and public health

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 Subject index v 2 Title index Publisher title index Association name index Acronym index Key to publishers and distributors abbreviations

Emergency Department Compliance Manual, 2016 Edition Ginsberg, Martin, Kelley, 2016-03-18 Emergency Department Compliance Manual 2016 Edition provides everything you need to stay in compliance with complex emergency department regulations The list of questions helps you quickly locate specific guidance on difficult legal areas such as Complying with COBRA Dealing with psychiatric patients Negotiating consent requirements Obtaining reimbursement for ED services Avoiding employment law problems Emergency Department Compliance Manual also features first hand advice from staff members at hospitals that have recently navigated a Joint Commission survey and includes frank and detailed information Organized by topic it allows you to readily compare the experiences of different hospitals Because of the Joint Commission s hospital wide function based approach to evaluating compliance it s been difficult to know specifically what s expected of you in the ED Emergency Department Compliance Manual includes a concise grid outlining the most recent Joint Commission standards which will help you learn what responsibilities you have for demonstrating compliance Plus Emergency Department Compliance Manual includes sample documentation that hospitals across the country have used to show compliance with legal requirements and Joint Commission standards Age related competencies Patient assessment policies and procedures Consent forms Advance directives Policies and protocols Roles and responsibilities of ED staff Quality improvement tools Conscious sedation policies and procedures Triage referral and discharge policies and procedures And much more

Therapeutic Drug Monitoring (TDM): A Useful Tool for Pediatric Pharmacology Applied to Routine Clinical Practice Raffaele Simeoli, Erwin Dreesen, Thomas Dorlo, L. M. Hanff, Alwin Huitema, 2022-06-07

The SAGES Manual Ethics of Surgical Innovation Steven C. Stain, Aurora D. Pryor, Phillip P. Shadduck, 2016-05-04 This text provides a comprehensive review of the ethical issues involved with the development evaluation and introduction of new treatments of gastrointestinal diseases How several landmark surgical innovations were developed are described to show the challenges faced and the ethical dilemmas these innovators dealt with The challenges of dealing with regulatory issues and how to work with industry partners and investors when working on a new therapy is described Once a new technology has been brought to the market standards need to be developed regarding the training credentialing and adoption of the new technology There

are insufficient standards of how to balance the desire to provide patients the latest therapy with the obligation that patients receive informed consent about the new technology and the relationship that the physician may have had with product development The book describes the national perspective of paying for new technology and provides one insurance company's approach to the introduction of innovative therapy The Sages Manual Ethics of Surgical Innovation will be a resource for surgeons researchers and health policy personnel to understand the ethical issues related to the development introduction and adoption of innovative therapies for gastrointestinal diseases Although the context for discussion is the application of innovation to gastrointestinal disease the ethical issues are applicable to any discussion of innovative medical or procedural therapies

Local ablative therapies for the management of lung cancer Xin Ye,Yuliang Li,Roberto Iezzi,2023-03-24

Advances In ME/CFS Research and Clinical Care Kenneth J. Friedman,Lucinda Bateman,Alison Bested,Zaher Nahle,2019-11-25 In 2015 the Institute of Medicine USA issued a report critical of the research effort and clinical care for ME CFS Myalgic Encephalomyelitis Chronic Fatigue Syndrome formerly known as Chronic Fatigue Syndrome CFS and Chronic Fatigue Immune Deficiency Syndrome CFIDS While worldwide investigation into the cause and nature of ME CFS remains disproportionately small and treatment remains symptomatic and controversial modest research continues in all aspects of this disease epidemiology possible infectious origins and other triggers possible involvement of genetics metabolism and microbiome influence of co morbid conditions and more Treatment of patients consists of providing symptomatic relief Guidance in doing so is provided for the clinician School age children require not only treatment but as revealed in a 25 year retrospective study continued engagement with peers and social activity This e book explores the breadth and depth of current ME CFS research and clinical care Its impact for other chronic complex illnesses should not be overlooked

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Immune Modulation in Tumor Microenvironment: New Perspectives for Cancer Immunotherapy Qian Xiao,Xuejun Sun,Zimu Deng,Jian Cao,2023-02-01

Clinical, Molecular and Adverse Responses to B Cell Therapies in Autoimmune Disease Mohammed Yousuf Karim,Ioannis Parodis,Savino Sciascia,2022-08-03

New

Horizons in Health-Promoting: From Methods to Implementation Science Luciane Cruz Lopes,Brian Godman,Cristiane De Cássia Bergamaschi,Silvio Barberato-Filho,Marcus Tolentino Silva,Fernando Sá Del Fiol,Jorge Otavio Maia Barreto,Andre Oliveira Baldoni,2022-02-01

Clinical Trials Tom Brody,2016-02-19 Clinical Trials Second Edition offers those engaged in clinical trial design a valuable and practical guide This book takes an integrated approach to incorporate biomedical science laboratory data of human study endpoint specification legal and regulatory aspects and much more with the fundamentals of clinical trial design It provides an overview of the design options along with the specific details of trial design and offers guidance on how to make appropriate choices Full of numerous examples and now

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Encyclopedia of Pharmacy Practice and Clinical Pharmacy, 2019-06-28 Encyclopedia of Pharmacy Practice and Clinical Pharmacy Three Volume Set covers definitions concepts methods theories and applications of clinical pharmacy and pharmacy practice It highlights why and how this field has a significant impact on healthcare The work brings baseline knowledge along with the latest most cutting edge research In addition new treatments algorithms standard treatment guidelines and pharmacotherapies regarding diseases and disorders are also covered The book's main focus lies on the pharmacy practice side covering pharmacy practice research pharmacovigilance pharmacoeconomics social and administrative pharmacy public health pharmacy pharmaceutical systems research the future of pharmacy and new interventional models of pharmaceutical care By providing concise expositions on a broad range of topics this book is an excellent resource for those seeking information beyond their specific areas of expertise This outstanding reference is essential for anyone involved in the study of pharmacy practice Provides a one stop resource for access to information written by world leading scholars in the field Meticulously organized with articles split into three clear sections it is the ideal resource for students researchers and professionals to find relevant information Contains concise and accessible chapters that are ideal as an authoritative introduction for non specialists and readers from the undergraduate level upwards Includes multimedia options such as hyperlinked references and further readings cross references and videos

How AI Impacts Urban Living and Public Health José Pagán, Mounir Mokhtari, Hamdi Aloulou, Bessam Abdulrazak, María Fernanda Cabrera, 2019-10-08 This open access book constitutes the refereed proceedings of the 17th International Conference on String Processing and Information Retrieval ICOST 2019 held in New York City NY USA in October 2019 The 15 full papers and 5 short papers presented in this volume were carefully reviewed and selected from 24 submissions They cover topics such as e health technology design well being technology biomedical and health informatics and smart environment technology

This book delves into Certified Patient Account Representative Study Guide 2015. Certified Patient Account Representative Study Guide 2015 is a crucial topic that must be grasped by everyone, ranging from students and scholars to the general public. This book will furnish comprehensive and in-depth insights into Certified Patient Account Representative Study Guide 2015, encompassing both the fundamentals and more intricate discussions.

1. The book is structured into several chapters, namely:
 - Chapter 1: Introduction to Certified Patient Account Representative Study Guide 2015
 - Chapter 2: Essential Elements of Certified Patient Account Representative Study Guide 2015
 - Chapter 3: Certified Patient Account Representative Study Guide 2015 in Everyday Life
 - Chapter 4: Certified Patient Account Representative Study Guide 2015 in Specific Contexts
 - Chapter 5: Conclusion
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 3. In chapter 2, the author will delve into the foundational concepts of Certified Patient Account Representative Study Guide 2015. The second chapter will elucidate the essential principles that must be understood to grasp Certified Patient Account Representative Study Guide 2015 in its entirety.
 4. In chapter 3, the author will examine the practical applications of Certified Patient Account Representative Study Guide 2015 in daily life. This chapter will showcase real-world examples of how Certified Patient Account Representative Study Guide 2015 can be effectively utilized in everyday scenarios.
 5. In chapter 4, this book will scrutinize the relevance of Certified Patient Account Representative Study Guide 2015 in specific contexts. The fourth chapter will explore how Certified Patient Account Representative Study Guide 2015 is applied in specialized fields, such as education, business, and technology.
 6. In chapter 5, this book will draw a conclusion about Certified Patient Account Representative Study Guide 2015. This chapter will summarize the key points that have been discussed throughout the book.
- The book is crafted in an easy-to-understand language and is complemented by engaging illustrations. It is highly recommended for anyone seeking to gain a comprehensive understanding of Certified Patient Account Representative Study Guide 2015.

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