

Computer Applications Final Exam Study Guide

Fall, 2010

- ◆ The following is just what the title says, a study guide. It is designed to guide your study. **YOU MUST DO THE STUDYING.**
- ◆ Your final will consist of approximately 100 multiple-choice questions. Be sure that you remember your Quia password.

What is a computer?

An electronic machine that can make calculations and logical decisions.

Identify the parts of the Windows desktop.

What is a computer program?

A list of instructions written in a language the computer can understand.

What is an applications program?

A program that allows the user to perform a specific task.

What is a system program (operating system)

A program that allows the user to communicate with the computer and the applications program.

Examples: Windows, Unix, Linux,
Macintosh, DOS

What is a GUI?

A graphic user interface. A program that allows the user to point-and-click to access commands

What type of program is...

Word?

- An applications program, word processor

Windows XP

- An operating system

Excel

- An applications program, spreadsheet

Access

- An applications program, database

PowerPoint

- An applications program, presentation

What is the difference between a computer and a calculator?

A computer can make logical decisions; a calculator cannot.

What is the clipboard?

A temporary part of memory used for cut, copy, and paste commands.

What is RAM?

Random Access Memory

- Temporary memory in the computer

What is ROM?

Read Only Memory

- Memory that is built into the hardware; memory that cannot be changed

What is the ALU?

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O. Ray Whittington, Patrick R. Delaney

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