# CRASH COURSE

# Services to Preschool Children



## **Crash Course In Library Services To Preschool Children**

**M** Mark

### **Crash Course In Library Services To Preschool Children:**

Crash Course in Library Services to Preschool Children Betsy Diamant-Cohen, 2010-08-13 This book covers all aspects of library service for preschoolers including programming collection management policies and procedures child development dealing with caregivers community partnerships and events computer use storytelling creating a child friendly children's room and working with special populations. This text is especially suited for new librarians or librarians in isolated Crash Course in Library Services for Seniors Ann Roberts, Stephanie G. communities Page 4 of cover Bauman, 2012-05-31 A comprehensive guide to creating dynamic successful and innovative library programs that cater to the specialized needs of older adults an important and growing user group Crash Course in Library Services for Seniors provides a refreshingly positive approach to working with older adults one that focuses on the positive effects of aging on patrons and the many opportunities that libraries can create for themselves by offering top notch services delivered with a concierge mindset The book offers page after page of great programming ideas specifically for reaching out to Baby Boomers and older customers a population that is predicted to double over the next 20 years Organized in only six chapters this easy to read book provides practical suggestions for making any library a welcoming place for older adults covering topics such as assessment planning programming services marketing and evaluation This title will be invaluable to public librarians interested in expanding and improving their current programming for older adults within their community and for those looking to create entirely new programming for seniors Crash Course in Children's Services Penny Peck, 2014-09-26 Useful for newcomers to the children's library staff as well as longtime children's librarians the second edition of this popular handbook provides easy to follow instructions to make innovations in children's library materials work for you Addressing everything from the basics of reference to the complex and highly specialized duties of program development this handbook is perfect for both librarians and support staff who are assigned to the children's department of a library This second addition of Crash Course in Children's Services covers many of the new issues facing children's library staff including eBooks using apps in programming other online reading options book trailers nonfiction and the Common Core curriculum It also describes expanded programming options such as makerspaces gaming dog reading programs and play at storytime Ideal for new children's librarians as well as experienced library staff who have not worked with children recently and long time children's librarians looking to add new skills to their tool kits the book familiarizes readers with all the new developments of the past few years from online reading options to the wealth of new programming aimed at youth You ll learn about subjects such as pop up and passive programming offering online homework help and outreach and services to special needs children and then quickly implement new practices into use at your library

Crash Course in Dealing with Difficult Library Customers Shelley Elizabeth Mosley, Dennis C. Tucker, Sandra Van Winkle, 2013-12-16 Libraries are public places open to anyone and everyone This book contains invaluable practical tips for library staff who sometimes must deal with difficult or

even dangerous individuals and situations Every library experiences difficult patrons Thorough preparation is the best defense it's always much better to be proactive than reactive The authors of Crash Course in Dealing with Difficult Library Customers realized that these kinds of situations are more universal than unique despite the great variations in library environments and customer bases and pooled their more than 100 years of experience to offer practical advice that will help library staff prepare for the many kinds of worst case scenarios before they arise The book identifies the basic types of problem causing individuals thoroughly overviews effective strategies for offsetting their actions and explains how to successfully manage the stressful emotionally charged situations that can arise Drawing on their extensive real world experience the authors provide instructions for last resort options when dealing with illegal activities acknowledge the rights of employees in difficult situations and present strategies that will minimize staff members stress levels when dealing with patrons While this book will be extremely valuable to public library staff it addresses common situations that can happen in public service at any type of library Administrators who need to develop policies to protect their staff and their users will also find this unique work essential reading Crash Course in Marketing for Libraries Susan W. Alman, Sara Gillespie Swanson, 2014-12-02 Explains effective marketing strategies and identifies the tools needed to boost the visibility and increase the use of your library in the community Marketing a library s programs or services takes more than sending out a flyer or posting an announcement on the website Effective marketing is important for every library as it can lead to a significant increase in library use which is a major factor in budget justification Crash Course in Marketing for Libraries Second Edition will help you develop a strategic direction for your organization and identify methods for employing your best marketing and public relations strategies Each chapter of this second edition has been updated and expanded comprehensively addressing the planning implementation and evaluation stages of the marketing and public relations process in libraries The rise of social media as a powerful marketing tool is discussed in particular detail The authors cover topics such as planning promoting through the use of the existing media or advertising and assessing the project The book s appendixes provide examples of marketing plans and projects as well as other helpful marketing resources **Course in Storytime Fundamentals** Penny Peck, 2015-01-26 This manual is a one stop shop on how to present storytimes to suit different audiences including bilingual learners special needs children and those in a variety of settings such as Head Start preschools and day care situations This beginner's guide to storytelling traces the developmental stages of very young children illustrating how to present storytime for babies toddlers and preschoolers as well as in family settings to be most effective Author Penny Peck will teach you the fundamentals of reading with the intent of capturing children's imaginations showing you how to incorporate music play and hands on activities into your routine She offers expert advice on how to choose the best picture books and provides lists of books for addressing particular literacy needs A perfect primer for those new to the task this guide illustrates how to make this activity a favorite of children and provides tips for progressing in the

role of storyteller with ideas for engaging your audience and enhancing enjoyment Beginning with the basics of performing a library storytime each subsequent chapter builds on that knowledge offering ways to infuse technology special needs adaptations and music into the story The revised edition addresses such current topics as iPads apps usage online options and dance programs Crash Course in Family Literacy Programs Rosemary Chance, Laura Sheneman, 2012-03-08 This book collects the research on literacy information regarding the importance of reading to children sources of funding and places to find information about literacy programs in the 50 states all in a single volume Family literacy programs can be remarkably effective in helping families who struggle in various areas of literacy or supporting their children's academic needs Crash Course in Family Literacy Programs provides an introduction and an overview of this critical subject defining what literacy family literacy and family literacy events are and covering critical topics such as sources of funding conclusions of recent research and bilingual family literacy The first half of the book is focused on laying out background information about family literacy while the remainder provides practical how to information for public and school libraries to develop their own family literacy programming The book shows perspectives of public librarians school principals children s book store owners and school personnel who have successfully implemented a family literacy program Planning sheets and lesson templates are included making it easy to develop a family literacy program **Library and Information Science** Michael Bemis, 2014-03-03 This unique annotated bibliography is a complete up to date guide to sources of information on library science covering recent books monographs periodicals and websites and selected works of historical importance Crash Course in Collection Development Wayne Disher, 2014-09-26 This indispensable resource provides tools for collection management in public libraries featuring essential strategies for inventory assessment market analysis budgeting marketing and customer service This book is a must have for those just entering the field or professionals in need of a refresher in effective library operations This professional volume covers all aspects of collection development and management in the public library from gathering statistics to design a collection that meets community needs to selecting materials managing vendor relations understanding the publishing industry and handling complaints Author Wayne Disher provides public librarians especially those without the benefit of academic training access to the tools to make them successful and their collections beneficial to the public they serve The second edition features two new chapters on digital curation and cooperative collection development Additional updates include helpful information on infographics more budgeting formulas and a section on core collections as well as content covering eBooks electronic storage and digital rights management Chapters discuss subjects such as marketing the collection to patrons book repair and handling censorship issues when collections are challenged Crash Course in Strategic Planning Stephen A. Matthews, Kimberly D. Matthews, 2013-08-15 For practitioners this text provides an easy to understand approach to strategic planning and execution The general recipe for achieving an intended outcome is equal parts of the following clear vision and mission a practical strategic plan daily

activities linked to the mission and unified commitment to the plan However orchestrating the details of these necessary components is somewhat more complicated Crash Course in Strategic Planning uses a process approach to the creation of a strategic plan providing practitioners with no nonsense instruction on planning The volume is arranged to lead the reader through the stages of planning from the beginning development stages through the execution of the plan to completing the plan and attaining the objective A variety of recommended planning techniques are supplied for groups to use to accomplish their planning goals and the final chapter emphasizes the importance of overall organizational commitment to execution of Crash Course in Readers' Advisory Cynthia Orr, 2014-12-05 One of the key services librarians provide is helping readers find books they ll enjoy This crash course will furnish you with the basic practical information you need to excel at readers advisory RA for adults and teens The question can you recommend a good book can be one of the most daunting you face notwithstanding the fact that recommender tools are ubiquitous Often uncertainty arises because although librarians are called on to perform such services daily readers advisory is a skill set in which most have no formal training This guide will remedy that It is built around understanding books reading and readers and will guickly show you how to identify reading preferences and advise patrons effectively You ll learn about multiple RA approaches such as genre appeal features and reading interests and about essential tools that can help with RA Plus you ll discover tips to help you keep up with this ever changing field. There is no other professional book that covers the full spectrum of skills needed to perform the RA service that is in such great demand in libraries of all kinds Helping readers find what they want is a sure way to serve patrons and build your library s brand You will come away from this easy to understand crash course with the solid background you need to do both Crash Course in Genealogy David R. Dowell Ph.D., 2011-06-02 A basic how to book written primarily to prepare librarians to assist genealogy researchers this guide can also be used by those who wish to discover and document their family histories There has been an explosion of interest in genealogy recently with popular series running on PBS Faces of America NBC Who Do You Think You Are and BYU TV The Generations Project Even Lisa Simpson did a genealogy project for school Part of the popular Crash Course series Crash Course in Genealogy will help librarians feel more comfortable as they work with the increasing number of patrons looking for assistance in researching their family trees Beginning with library genealogical services policies the guide moves on to cover genealogical research principles and most used sources It also illustrates how one can perform a search backward in time through American family history The book includes information on researching people of color taking research to another country and adding DNA information to genealogical research Examples from the author's decades long experience as a genealogist enrich the text while illustrations of census records and the like help readers understand the research process **Crash Course in Gaming** Suellen S. Adams, 2013-11-25 Video games aren t just for kids anymore This book will describe the why and how to start or expand a video gaming program in the library including some specific examples of how to target adult and female

gamer patrons Gaming supplies more than just visual stimulation and empty entertainment it can also promote socialization as well as the learning of both traditional and new literacies required to succeed in the modern world Problem solving multi tasking complex decision making on the fly and reading the combination of words and graphics are vital skills for the 21st century all of which are required to play video games Crash Course in Gaming discusses the pros and cons of gaming the types of games and game systems circulating collections and game programs It explains how a library s video game program can and should do much more than simply draw younger users to the library providing examples of how everyone from parents to senior citizens can benefit from a patron oriented computer gaming program The appendices also include specific games programs review sources and sources for further information **Crash Course in Marketing for Libraries** Susan Webreck Alman, 2007 Crash Course in Marketing gives the librarian with little formal training a member of the friends of the library who would like to help with marketing or someone who has had little experience with marketing to gain skills needed to build a marketing plan for their library Examples from libraries are used to illustrate the marketing elements described Here is everything librarians especially those in small libraries need to know about marketing PR and advocacy You ll learn what these things are and why they make sense for the librarian in a small library More important this book will teach you how to perform these important tasks including how to develop a marketing plan how to work with the media and how to raise money with events Appendixes include Useful Resources for the Librarian Created for those with little formal LIS training who are working in small rural libraries this entry in the Crash Course series will also be useful for librarians who are new to this area of service or need to brush up on their skills The reader will find easy to follow instructions with examples to illustrate the implementation of various methods Crash Course in Serving Spanish-Speakers Salvador Avila, 2008-10-30 This introduction will help plan for attracting this rapidly growing Spanish speaking population into the library and library services a major challenge to librarians in small public libraries who have no Spanish speaking staff Providing services to Spanish speakers is both an honor and a challenge Before public institutions venture into reaching out to the Spanish speaking community they need to become familiar with their cultural competency so that their decisions and initiatives are not at risk Ace the Interview, Land a Librarian Job Robin O'Hanlon, 2016-01-11 One of the most critical elements of achieving a successful career interviewing with poise and tenacity is a skill to be learned and this practical guide leads readers through that process step by step In a competitive job market all candidates need to prepare to succeed This certainly applies to job seekers looking for professional librarian positions in public academic and or special libraries especially recent MLIS graduates and mid career job changers Designed for today s competitive job market this practical quidebook provides job applicants with practical tips and effective strategies for successful interview preparation and execution specific to seeking librarian positions Unlike generic how to interview guides this book recognizes that there is no one size fits all interviewing method and teaches the techniques for excelling at the unique aspects of interviews for specific

librarian positions such as reference librarian electronic resources librarian outreach librarian youth services librarian and adult programming librarian The book opens with an overview of what is expected during today s librarian interview followed by descriptions by four experienced library directors of what makes an interview truly great This guidebook includes 100 actual library interview questions to help readers best prepare for the specific position they seek and also contains a chapter that identifies mistakes all rookie librarians should avoid making **Crash Course in Library Services to People with Disabilities** Ann Roberts, Richard J. Smith, 2010-03-23 This book helps libraries identify and implement new ways to serve their physically or mentally disabled patients Authors Ann Roberts and Dr Richard Smith work at the state level with persons with disabilities. They find that very few librarians feel comfortable with providing services addressed to the needs of the disabled yet those who do offer services and programs other libraries can adopt and adapt Crash Course in Library Services to People with Disabilities will help librarians get up to speed in understanding disabled persons and what they can do to make library premises and holdings more accessible to them It provides basic information on the different types of mental and physical disabilities a librarian might encounter then offers a range of exemplary policies services and programs for people with disabilities efforts that are in place and working across the country Crash Course in Children's Services Penny Peck, 2014-09-26 Useful for newcomers to the children's library staff as well as longtime children's librarians the second edition of this popular handbook provides easy to follow instructions to make innovations in children's library materials work for you Addressing everything from the basics of reference to the complex and highly specialized duties of program development this handbook is perfect for both librarians and support staff who are assigned to the children s department of a library This second addition of Crash Course in Children's Services covers many of the new issues facing children's library staff including eBooks using apps in programming other online reading options book trailers nonfiction and the Common Core curriculum It also describes expanded programming options such as makerspaces gaming dog reading programs and play at storytime Ideal for new children's librarians as well as experienced library staff who have not worked with children recently and long time children's librarians looking to add new skills to their tool kits the book familiarizes readers with all the new developments of the past few years from online reading options to the wealth of new programming aimed at youth You ll learn about subjects such as pop up and passive programming offering online homework help and outreach and services to special needs children and then quickly implement new practices into use at your library

**Resources in Education** ,1997 Reference & User Services Quarterly ,2007

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