

CERTIFIED PARALEGAL Review Manual

FOURTH EDITION



A Practical Guide to CP Exam Preparation

Virginia Koerselman Newman



National Association
of Legal Assistants, Inc.

Certified Paralegal Review Manual A Practical Guide To Cp Exam Preparation

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Virginia Koerselman Newman, 2010-09-27 Like the exam itself this comprehensive manual is known in the field for high standards of paralegal professionalism and excellence This latest edition is an invaluable resource for those preparing to take the Certified Legal Assistant CLA Certified Paralegal CP Examination administered by the National Association of Legal Assistants The manual first describes the CLA CP exam in detail so that readers are well prepared for the essential elements of the test including aspects of grading retake policy eligibility requirements preparation for the exam group study and taking the examination It then delves into specific content areas of the test including legal terminology communications administrative law and bankruptcy law This third edition thoroughly covers each section of the exam with extensive outlines examples facts and charts for review Sample tests study tips and overall best practices are provided to fully prepare test takers on their way to success Important Notice Media content referenced within the product description or the product text may not be available in the ebook version

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