# CMAA EXAM STUDY GUIDE QUESTIONS AND ANSWERS WITH COMPLETE SOLUTIONS

when should an MA assistant schedule a return appointment for a pt \(\frac{\sqrt{when pt checks out}}{\sqrt{pt}}\)

proper protocol when following up on nonpayment and of claims from third party payers

\[
\ssr\ \notify \text{the pt of the claim; contact third party payer}
\]

when reviewing a pts history, a cmaa should identify the acronyms as setting for medical care

VSNF

which of the following is a characteristic of a block style letter √√salutations is flushed left

which new patient form becomes part of the pt medical record \( \sqrt{\sqrt{health history}} \)

in which of the following places should the office computer back up information stored 
√√in an
offsite location

# **Cmaa Exam Content Study Guide Practice Exam**

Construction Management Association of America (CMAA)

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