

DONORS AND ARCHIVES

A GUIDEBOOK FOR SUCCESSFUL PROGRAMS



AARON D. PURCELL

Donors And Archives A Guidebook For Successful Programs

Mary A. Nies, Melanie McEwen



Donors And Archives A Guidebook For Successful Programs:

Donors and Archives Aaron D. Purcell, 2015-02-12 Donor work and fundraising is essential for any vibrant archival program. Without new collections and new funding, archival programs can stagnate and their operations can become vulnerable to economic downturns. Archivists spend a lot of time managing collections, other archivists and researchers in their reading rooms, but often not enough time considering the stuff that makes up their collections, where that stuff comes from, and how that stuff and the sources of that stuff can be valuable tools for advocacy, promotion, and fundraising for their archival programs. *Donors and Archives: A Guidebook for Successful Programs* reviews the complex landscape of donor work, archival donations, and institutional fundraising for today's archivists. It provides practical approaches to enhance donor relations for all types of archival programs, such as academic, government, private, and corporate archives. The book covers the planning process and the partners needed for successful donations and donor programs. Arranged into four sections, the book offers practical advice and best practices in a number of areas, including how donations work, who donates to archives, how to prepare for donors, how to evaluate and manage the stuff from potential donors, how to work with an institution's development office, what are the obligations and expectations of archivists and donors, how to develop donor strategies, how to work with friends and supporters of the archives program, what happens after the donation is complete, and what is the overall value of donors to archival programs. *Donors and Archives: A Guidebook for Successful Programs* highlights the importance of development and fundraising for archives while focusing on the donor and potential donor. Their interest, their support, their enthusiasm, and their stuff are vital to the success of archival programs. Archivists involved in donor work and fundraising will find the practical advice and best practices in this book applicable, replicable, timely, and valuable.

Donors and Archives Aaron D. Purcell, 2015-02-12 Donor work and fundraising is essential for any vibrant archival program. Without new collections and new funding, archival programs can stagnate and their operations can become vulnerable to economic downturns. Archivists spend a lot of time managing collections, other archivists and researchers in their reading rooms, but often not enough time considering the stuff that makes up their collections, where that stuff comes from, and how that stuff and the sources of that stuff can be valuable tools for advocacy, promotion, and fundraising for their archival programs. *Donors and Archives: A Guidebook for Successful Programs* reviews the complex landscape of donor work, archival donations, and institutional fundraising for today's archivists. It provides practical approaches to enhance donor relations for all types of archival programs, such as academic, government, private, and corporate archives. The book covers the planning process and the partners needed for successful donations and donor programs. Arranged into four sections, the book offers practical advice and best practices in a number of areas, including how donations work, who donates to archives, how to prepare for donors, how to evaluate and manage the stuff from potential donors, how to work with an institution's development office, what are the obligations and expectations of archivists and donors, how to develop donor strategies, how to work with friends

and supporters of the archives program what happens after the donation is complete and what is the overall value of donors to archival programs Donors and Archives A Guidebook for Successful Programs highlights the importance of development and fundraising for archives while focusing on the donor and potential donor Their interest their support their enthusiasm and their stuff are vital to the success of archival programs Archivists involved in donor work and fundraising will find the practical advice and best practices in this book applicable replicable timely and valuable Digital Library Programs for Libraries and Archives Aaron D. Purcell, 2016-08-26 Planning and managing a self contained digitization project is one thing but how do you transition to a digital library program Or better yet how do you start a program from scratch In this book Purcell a well respected expert in both archives and digital libraries combines theory and best practices with practical application showing how to approach digital projects as an ongoing effort He not only guides librarians and archivists in transitioning from project level initiatives to a sustainable program but also provides clear step by step instructions for building a digital library program from the bottom up even for organizations with limited staff Approachable and easy to follow this book traces the historical growth of digital libraries and the importance of those digital foundations summarizes current technological challenges that affect the planning of digital libraries and how librarians and archivists are adapting to the changing information landscape uses examples to lay out the core priorities of leading successful digital programs covers the essentials of getting started from vision and mission building to identifying resources and partnerships emphasizes the importance of digitizing original unique materials found in library and archives collections and suggests approaches to the selection process addresses metadata and key technical standards discusses management and daily operations including assessment enhancement sustainability and long term preservation planning provides guidance for marketing promotion and outreach plus how to take into account such considerations as access points intended audiences and educational and instructional components and includes exercises designed to help readers define their own digital projects and create a real world digital program plan Equally valuable for LIS students just learning about the digital landscape information professionals taking their first steps to create digital content and organizations who already have well established digital credentials Purcell s book outlines methods applicable and scalable to many different types and sizes of libraries and archives

New Directions for Special Collections Lynne M. Thomas, Beth M. Whittaker, 2016-10-31 Addressing the most exciting and challenging areas in the profession this text will be invaluable to any professional looking ahead to the future of special collections and related cultural heritage work Special collections today from rare books and other specialized book collections to audio recordings and visual images offer librarians limitless opportunities to showcase their skills in curating preserving and offering access to these resources to patrons Drawing on innovative practices and enduring values to address challenges and opportunities in the broad realm of special collections librarianship this book updates the notion of special collections to the wide range of materials institutions and contexts where they exist today The contributed essays describe

the various kinds of innovative projects and practices that are sought by IMLS and other funding agencies today and serve to illustrate how going beyond a traditionally limited idea of special collections opens doors to far more engaging opportunities. Spanning the converging worlds of academic and special libraries, rare book collections, archives, museums, and other cultural heritage institutions, this book will be useful to newcomers and seasoned professionals alike. The essays address the recurring themes of managing and welcoming change and the impact of digital technologies throughout the book, whether regarding new approaches to outreach and instruction, the acquisition and curation of non-traditional collections, new structures for discovery and access in a digital world, or the nature of special collections work now. Both experienced professionals and recent graduates from one of the booming archival studies programs will find this text invaluable in creating a successful career in special collections or cultural heritage curation today and in the near future.

[The Digital Archives Handbook](#)
Aaron D. Purcell, 2019-02-08

The Digital Archives Handbook provides archivists a roadmap to create and care for digital archives. Written by archival experts and practitioners, Purcell brings together theoretical and practical approaches to creating, managing, and preserving digital archives. The first section is focused on processes and practices, including chapters on acquisitions, appraisal, arrangement, description, delivery, preservation, forensics, curation, and intellectual property. The second section is focused on digital collections and specific environments where archivists are managing digital collections. These chapters review digital collections in categories including performing arts, oral history, architectural and design records, congressional collections, and email. The book discusses the core components of digital archives: the technological infrastructure that provides storage, access, and long-term preservation; the people or organizations that create or donate digital material to archives programs, as well as the researchers who use them; and the digital collections themselves, full of significant research content in a variety of formats with a multitude of research possibilities. The chapters emphasize that the people and the collections that make up digital archives are just as important as the technology. Also highlighted are the importance of donors and creators of digital archives. Building digital archives parallels the cycle of donor work: planning, cultivation, and stewardship. During each stage, archivists work with donors to ensure that the digital collections will be arranged, described, preserved, and made accessible for years to come. Archivists must take proactive and informed actions to build valuable digital collections. Knowing where digital materials come from, how those materials were created, what materials are important, what formats or topical areas are included, and how to serve those collections to researchers in the long term is central to archival work. This handbook is designed to generate new discussions about how archivists of the twenty-first century can overcome current challenges and chart paths that anticipate rather than merely react to future donations of digital archives.

[Archival Basics](#)
Charlie Arp, 2019-05-08

Archival Basics for Historic Record Collections is an introduction to the concepts, policies, infrastructure, and tasks needed to collect, preserve, and make archival collections available to researchers. The book is based on content presented in workshops by the Council of State Archivists and

presented in an on line course by the American Association of State and Local History since 2003 Arp focuses on the discreet tasks necessary to manage archival collections This is a practical how to book on managing archival collections designed for those who have responsibility for such collections but lack formal archival training The book begins by defining historic records archival collections and the differences between archives libraries and museums while identifying the steps needed to manage archival collections It then looks at collecting archival items including creating a collections policy documenting the acquisition of archival items and the steps needed to bring those items into an archives It discusses arranging preserving and describing archival collections so researchers can find the information they seek Next it goes over what is needed to store protect and make archival collections available to researchers The last chapters contemplates the policies skills and infrastructure needed to successfully manage digital records and looks at creating digital copies of analog records to promote their use The book provides templates questionnaires and examples to enable the reader to create customized archival policies and procedures that accommodate the particular circumstances they find themselves in The book also contains exercises and quizzes designed to reinforce the retention and understanding of critical concepts In addition to examples it has lists of additional resources so those who want more detailed information on particular topics can find it This book is not the only reference book needed by those doing archival work but it should be the first book they need

The Special Collections Handbook Alison Cullingford, 2016-12-22 This comprehensive and no nonsense guide to working with special collections and rare books is an essential day to day companion Working with special collections can vary dramatically from preserving a single rare book to managing and digitizing vast mixed media archives yet the role of the information professional is always critical in tapping into the potential of these collections protecting their legacy and bringing them to the attention of the wider public This book offers up to date guidance which pulls together insights from best practice across the heritage sector to build innovative co operative and questioning mind sets that will help them to cope in turbulent times The Handbook covers all aspects of special collections work preservation developing collections understanding objects emergency planning security legal and ethical concerns cataloguing digitization marketing outreach teaching impact advocacy and fundraising New to this edition coverage of new standards and concepts including unique and distinctive collections UDCs The Leeds Typology Archive Accreditation PD 5454 2012 and PAS 197 discussion of the major changes to laws affecting special collections including UK copyright law relating to library archive exception and orphan works and forthcoming changes to data protection in the EU exploration of new trends in research including the rise of digital humanities open access the impact agenda and the REF updates to the sections on marketing audience development and fundraising to include social media customer journey mapping and crowdsourcing and more consideration of impact and indicators digitization and new skills frameworks from CILIP and RBMS This is the essential practical guide for anyone working with special collections or rare books in libraries archives museums galleries and other heritage organizations It is

also a useful introduction to special collections work for academics and students taking library and information courses

The Handbook of Archival Practice Patricia C. Franks, 2021-09-12 To meet the demands of archivists increasingly tasked with the responsibility for hybrid collections this indispensable guide covers contemporary archival practice for managing analog and digital materials in a single publication Terms describing activities central to the archival process such as appraisal acquisition arrangement description storage access and preservation are included In addition responsibilities traditionally considered outside the purview of the archivist but currently impacting professional activities such as cybersecurity digital forensics digital curation distributed systems e g cloud computing and distributed trust systems e g blockchain are also covered The Handbook is divided into ten sections current environment records creation and recordkeeping systems appraisal and acquisition arrangement and description storage and preservation digital preservation user services community outreach and advocacy risk management security and privacy and management and leadership Some terms touch on more than one category which made sorting a challenge Readers are encouraged to consult both the table of contents and the index as a topic may be addressed in more than one entry A total of 111 entries by 105 authors are defined and described in The Handbook The majority 79 of the contributors were from the US 12 from Canada 7 from the United Kingdom 3 from Australia 1 each from Germany Jamaica New Zealand and the Russian Federation Because archival practice differs among practitioners in different countries this work represents an amalgamation The Handbook was written primarily for archival practitioners who wish to access desired information at the point of need However can also serve as a valuable resource for students pursuing careers in the archival profession and information professionals engaged in related fields *Book Review Index*, 2003 Vols 8 10 of the 1965 1984 master cumulation constitute a title index **Information**

Industry Directory, 1997 Comprehensive directory of databases as well as services involved in the production and distribution of information in electronic form There is a detailed subject index and function service classification as well as name keyword and geographical location indexes **Community/Public Health Nursing - E-Book** Mary A. Nies, Melanie McEwen, 2018-08-31 Give your students a complete guide to community health nursing Community Public Health Nursing 7th Edition provides a unique upstream preventive focus and a strong social justice approach all in a concise easy to read text Covering the nurses role in promoting community health it shows how students can take an active role in social action and health policy emphasizing society s responsibility to protect all human life and ensuring that diverse and vulnerable populations have their basic health needs met Clinical examples and photo novellas show how nursing concepts apply to the real world Written by community health nursing experts Mary A Nies and Melanie McEwen this book describes the issues and responsibilities of today s community and public health nurse UNIQUE A social justice approach promotes health for all people including vulnerable populations UNIQUE Upstream preventive focus addresses factors that are the precursors to poor health in the community addressing potential health problems before they occur Case Studies present the theory

concepts and application of the nursing process in practical and manageable examples UNIQUE Photo novellas use photographs to tell stories showing real life clinical scenarios and applications of important community health nursing roles Application of the nursing process at the individual family and aggregate levels highlights the community perspective in all health situations Clinical examples offer snippets of real life client situations Theoretical frameworks common to nursing and public health aid in the application of familiar and new theory bases to problems and challenges in the community Healthy People 2020 boxes include the most current national health care objectives Research Highlights boxes show the application of research studies to the practice of community nursing Ethical Insights boxes highlight ethical issues and concerns that the community public health nurse may encounter Objectives key terms and chapter outlines at the beginning of every chapter introduce important concepts and terminology NEW AND UNIQUE A Veterans Health chapter presents situations and considerations unique to the care of veterans NEW Genetics in Public Health boxes reflect increasing scientific evidence supporting the health benefits of using genetic tests and family health history to guide public health interventions NEW Active Learning boxes test your knowledge of the content you've just read helping provide clinical application and knowledge retention

Virginia State Documents, 1998 **American Foreign Policy Index**, 1993 *Forthcoming Books* Rose Army, 1993-12 *Yearbook of International Organizations*, 1984-12 **Book Review Digest**, 1979 Excerpts from and citations to reviews of more than 8 000 books each year drawn from coverage of 109 publications Book Review Digest provides citations to and excerpts of reviews of current juvenile and adult fiction and nonfiction in the English language Reviews of the following types of books are excluded government publications textbooks and technical books in the sciences and law Reviews of books on science for the general reader however are included The reviews originate in a group of selected periodicals in the humanities social sciences and general science published in the United States Canada and Great Britain Publisher *Books in Print*, 1991 Born Digital Gabriela Redwine, Michael Forstrom, Nancy Kuhl, Susan Thomas, Jeremy Leighton John, Megan Barnard, Kate Donovan, Erika Farr, Will Hansen, Seth Shaw, 2013 Effective Donor Relations Janet L. Hedrick, 2009-01-08 Nonprofit Essentials Acknowledgment Recognition and Stewardship Part of the AFP Fund Development Series is a concise and professional guide to donor relations in a format that is accessible lively easy to read and that provides in depth advice from an expert in the field The book guides in creating and implementing each aspect of a donor relation plan providing recommended solutions to frequently encountered dilemmas and including sample documents checklists and other tools to help shape an effective program **Death, Dying and Archives** Megan Garbett-Styger, 2014

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