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wanting to quickly grasp the essentials in the November 2019 Update Table of Contents 1 Introducing Windows 10 2 Getting Started 3 Working with Apps 4 Standard Controls 5 Customizing Windows 6 File Explorer 7 Managing Files and Folders 8 Digital Lifestyle 9 Microsoft Edge Browser 10 Keeping in Touch 11 Networking and Sharing 12 System and Security

**Laptops for Seniors in easy steps, 7th edition** Nick Vandome, 2019-03-05 Laptops have often been seen as the domain mainly of students and businessmen However they are also an excellent option for senior users their mobility means that they can be used in any location and with the advent of wireless technology they can be used in a variety of public places to surf the Web or keep in touch with family and friends Laptops for Seniors in easy steps 7th edition covers all laptops that use Windows 10 Laptops for Seniors in easy steps 7th edition begins by looking at some of the ergonomic issues surrounding laptops and shows how to be as comfortable as possible when using them and transporting them It then gives an overview of the workings of laptops including the software that is provided with them and some of the most used features in the Windows 10 Issues such as using your laptop on vacation and sharing it with other family members are then looked at to show how laptops are versatile and family friendly The book shows you how to Choose the right laptop for you Master the key features of Windows 10 on your Windows laptop Find your way around with the Start button the Start menu and the Taskbar Use the Quick Access section an area you can personalize with your favorite apps programs contacts and websites so you can quickly get to the functions and files you use most often Search the web with the Microsoft Edge browser Learn about apps find and download them then resize and move them and maximize minimize or close from their titlebars Understand how Cloud storage with OneDrive works and use it for free storage and sharing files Talk to Cortana the voice activated Personal Digital Assistant which can perform searches on your computer or the web perform actions like opening apps or documents or set reminders and more Use your laptop to make travel easy and keep your folks at home updated on your adventures Learn to troubleshoot common problems and keep your laptop working in tiptop condition Laptops for Seniors 7th edition takes the mystery out of using a Windows 10 laptop and shows how it can be used effectively for productivity and fun Table of Contents 1 Choosing a laptop 2 Around a laptop 3 Getting up and running 4 Working with apps 5 The online world 6 A digital lifestyle 7 On vacation 8 Sharing with your family 9 Networking and wireless 10 Battery issues 11 System and security **Windows 10 in easy steps, 4th Edition** Nick Vandome, 2018-05-29 Windows 10 in easy steps 4th Edition shows you everything you will need to know to get up to speed with Windows 10 Covers the update released April 2018 Windows 10 in easy steps 4th Edition provides full color and comprehensive coverage of the latest Windows operating system and shows how to get the most out of it whether you are using a desktop computer or a mobile device It details the new features and shows how these integrate with the more traditional elements of the operating system including Upgrading to Windows 10 and personalizing it for your needs Getting to grips with the Windows 10 interface navigating with the Start menu the Start button and the Taskbar Customizing the live tiles feature so that you can create your own look and feel Accessing and downloading apps and

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**Laptops for Seniors in easy steps - Windows 10 edition** Nick Vandome,2015-12-23 Laptops have often been seen as the domain mainly of students and businessmen However they are also an excellent option for senior users their mobility means that they can be used in any location and with the advent of wireless technology they can be used in a variety of public places to surf the Web or keep in touch with family and friends Laptops for Seniors in easy steps is updated to cover Windows 10 Microsoft s latest operating system and shows how these portable computers are ideal for seniors Laptops for Seniors in easy steps Windows 10 edition shows how to Choose the right laptop for you use and personalize the Windows interface to suit you Find download and explore apps for having fun as well as for functional tasks Get connected and enjoy Microsoft Edge the new web browser from Microsoft Master Cortana and Windows 10 essentials Share your laptop without compromising privacy Use your laptop to make travel easy and keep your folks at home updated on your adventure Learn to troubleshoot common problems and keep your laptop working in tiptop condition all in easy steps for smart learning

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reader in mine and presented in larger type for easier reading Covers all models of iPhone with iOS 12 Table of Contents Your new iPhone Starting to use your iPhone Head in the iCloud Calls and Contacts Typing and Texts The Online World Hands on with Apps Apps for Every Day Relaxing with your iPhone On the Go Camera and Photos Practical Matters *iPad for Seniors in easy steps, 7th Edition* Nick Vandome,2017-10-31 The iPad is a tablet computer that is stylish versatile and easy to use and is one of the most popular tablets used by all ages The range of models has been expanded over the years so that there are now different sizes to cover all mobile computing requirements iPad for Seniors in easy steps 7th edition gives you all the essential information you need to know to make the most out of your iPad Choose the right model for you Navigate around with Multi Touch gestures Master Settings and apps to stay organized Find download and explore exciting apps Use your iPad to make travelling stress free Email share photos and video chat for free Access and share your music books and videos Stay in touch with family members Access your documents from anywhere iPad for Seniors in easy steps 7th edition is updated to cover the latest operating system iOS 11 covering The enhancements to the Dock The newly designed App Switcher and Control Center The improvements to multitasking to improve productivity including Drag and Drop capabilities The new File app for organizing and accessing documents The newly designed virtual keyboard for streamlining text and data input With iOS 11 the iPad goes from strength to strength and iPad for Seniors in easy steps 7th edition is the perfect companion to using this impressive tablet A handy guide for any Senior new to the iPad covering iOS 11 presented in larger type for easier reading Contents Choosing your iPad Around your iPad iCloud The iPad Keyboard Knowing your Apps Keeping in Touch On a Web Safari Staying Organized Like a Good Book Leisure Time Travelling Companion Practical Matters For all iPads with iOS 11 including iPad Mini and iPad Pro **OS X El Capitan in easy steps** Nick Vandome,2015-12-15 OS X is the operating system at the heart of Mac computers The latest version OS X El Capitan builds on some of innovative functions and level of performance that were introduced with the previous version OS X Yosemite to provide a stylish effective and powerful operating system for your Mac desktop or laptop computer OS X El Capitan in easy steps opens up the gateway to the foundations of OS X the Dock and the Finder Then it reveals a raft of ways in which you can make the most of OS X El Capitan Multi Touch navigation options for getting around in OS X El Capitan Working with and managing your apps Productivity options on your Mac Getting online with Safari Mail Messages and FaceTime Managing your digital lifestyle for photos music video books and games The invaluable iCloud online function for backing up and sharing your files There is also a chapter on troubleshooting and keeping your El Capitan in tiptop shape OS X El Capitan in easy steps also covers the new features in the operating system which include Split view functionality so that you can work with two apps at the same time A streamlined Mission Control function for managing your open apps and Desktop An improved Notes app that can be used to add photos videos web page addresses and map details from the Maps app Enhanced Spotlight search functionality that can produce results from an increased number of sources An updated Mail

app that can be used in full screen and supports swipe gestures for managing your Inbox Additional editing options in the Photos app An enhanced Safari app for browsing the web including an option for pinning your favourite websites so that they are readily available and open in the background Whether you re new to the Mac or just upgrading use this book to master the essentials and then unleash the power of OS X El Capitan Covers OS X El Capitan 10 11 *Video Chatting for Seniors in easy steps* Nick Vandome,2021-06-24 In the digital world there is sometimes one event that can propel a technology to the forefront of the public s awareness In the case of video chatting this has been the Covid 19 pandemic Video chatting has been used in one form or another for many years but it was not until the pandemic that it became an invaluable tool for millions of people around the world for keeping in touch with family and friends As with most forms of popular technology there are a number of elements to consider to successfully engage with the video chatting revolution These include The different devices that can be used for video chatting Getting connected for video chatting both at home using Wi Fi and mobile connections for when you are out and about Video chatting apps that provide the means to communicate with family and friends Video Chatting for Seniors in easy steps is the ideal companion to help you navigate the expanding world of video communication It covers the following areas Finding the right equipment for successful video chatting Following good etiquette so that your video chats go as smoothly as possible Getting set up with your video chatting apps Undertaking video chats with individuals and groups Using text chat to enhance the video chatting experience Making audio calls using video chatting apps A detailed look at the most popular video chatting apps FaceTime Facebook Messenger Facebook Portal Skype and Zoom Video chatting on a range of digital devices is very much here to stay and with Video Chatting for Seniors in easy steps by your side you will be able to fully embrace it and be communicating like an expert with sound and vision Table of Contents 1 The Video Chatting Revolution 2 What You Need 3 Getting Started 4 Following Good Practice 5 Zoom 6 Skype 7 FaceTime 8 Messenger 9 Facebook Portal **Android Tablets for Seniors in easy steps, 3rd Edition** Nick Vandome,2017-03-06 Tablet computers are now ubiquitous on the digital landscape They are powerful portable and packed full of functionality for most computing tasks Android is the operating system on a wide range of tablets and it is one of the major players in this market This determines the tablet s user interface and also a lot of its functionality The latest version of Android is 7 0 Nougat and improves upon what is already the most widely used operating system for tablets Android Tablets for Seniors in easy steps 3rd Edition Looks at the range of devices available and their specifications and functionality Explains the Android operating system and how to use it on your tablet in terms of navigating around performing all of your favorite tasks getting online and turning your tablet into a mobile library and entertainment center Focuses on the latest version of Android 7 0 Nougat and shows the enhancements that have been made over previous versions such as multi view windows for viewing two apps at the same time Quick Switch between apps high performance 3D graphics a Doze feature for saving battery power a new range of settings for customizing Android replying to notifications without having to open a different app and enhanced safety and



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