

# EVERYDAY PROBLEMS



Read the sentences and match them to the pictures

- 1 There is something wrong with the TV.
- 2 The shower is not working properly.
- 3 The bathroom is flooded.
- 4 The door handle has come off.
- 5 The tap is dripping.
- 6 The roof is leaking.
- 7 The washing machine has broken down.
- 8 Someone has dropped the coffee cup.
- 9 Coffee has been spilt on the carpet.
- 10 The toast is burnt.
- 11 The plants are wilting.
- 12 The batteries have run out.



What advice would you give in these situations? You can use the following expressions:

YOU SHOULD ...

YOU HAD BETTER ...

WHY DON'T YOU ...

IF I WERE YOU ...

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_

Read some of Murphy's laws and fill the gaps with the words in the box.

to have be that it every if where can then

- Anything that \_\_\_\_\_ go wrong will go wrong.
- If there is a possibility of several things going wrong, the one \_\_\_\_\_ will cause the most damage will be the one to go wrong.
- Left to themselves, things tend \_\_\_\_\_ go from bad to worse.
- Nothing is as easy as \_\_\_\_\_ looks.
- Everything takes longer \_\_\_\_\_ you think.
- \_\_\_\_\_ anything simply cannot go wrong, it will anyway.
- Whenever you set out to do something, something else must \_\_\_\_\_ done first.
- \_\_\_\_\_ solution breeds new problems.
- A falling object will always land \_\_\_\_\_ it can do the most damage.
- If everything seems to be going well, you \_\_\_\_\_ obviously overlooked something.

**MURPH**



**MURPHY'S LAW**  
IF IT CAN GO WRONG,  
IT WILL!

# Get It Right A Key To Everyday Problems In English

**James Stroman**



## Get It Right A Key To Everyday Problems In English:

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James Stroman,2008-04-04 Between coordinating meetings making travel arrangements and running the phone lines being a professional administrative assistant requires an astonishing and varied range of skills involving interpersonal communication written presentations and organizational ability Written in a down to earth style Administrative Assistant s and Secretary s Handbook provides readers with information on subjects including record keeping telephone usage office machines mail business letters and computer software skills Now in its third edition the book has been completely revised with expanded coverage of topics including electronic records management interpersonal and communication skills troubleshooting computer problems time and stress management customer service event planning web conferencing math for office professionals office management and supervision transcription and much more Comprehensive and completely up to date this is the book every administrative professional should own     **The British National Bibliography** Arthur James Wells,1959     **Teaching to Exceed the English Language Arts Common Core State Standards** Richard Beach,Allen Webb,Amanda Haertling Thein,2015-12-07 Timely thoughtful and comprehensive this text directly supports pre service and

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**Cambridge English for Schools 1 Teacher's Book** Andrew Littlejohn,Diana Hicks,1996-04-11 Aimed at young students this comprehensive book includes an A Z of Methodology reference section The levels 1 4 contain around 80 hours of class work depending on the various options used The Starter level provides around 40 60 hours of class work

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